



*** If I pre-registered, when will I receive my name badge?**

For domestic attendees, if you pre-registered prior to October 30th, your name badge (and banquet ticket if applicable) will be mailed November 1st. For international attendees, you should pick up your name badge on site at the Name Badge Pickup window at the Conference Registration Desk. For both domestic and international attendees, if you pre-registered after October 30th, you may pick up your name badge on site at the Name Badge Pickup window at the Conference Registration Desk.

*** I pre-registered but never received my name badge in the mail. How do I get it?**

Go to the Name Badge Pickup window at the Conference Registration Desk to get your name badge.

*** I pre-registered and received my name badge, but forgot to bring it. How do I get a replacement?**

Go to the Name Badge Pickup window at the Conference Registration Desk to get a replacement badge.

*** I have not pre-registered for the conference. Where do I go?**

Go to the On-Site Registration window at the Conference Registration Desk and fill out an on-site registration form. Payment may be made by cash, check, or credit card.

*** I lost my name badge at the conference. How do I get a replacement?**

Go to the On-Site Registration window at the Conference Registration Desk. Replacement name badges are \$5. Payment may be made by cash, check, or credit card.

*** Where are the books?**

The Exhibit Hall is on the lower floor of the Atlanta Hilton in the Galleria Exhibit Hall. The entrance to the hall is in the main lobby. Please see the listing on page 03 for a schedule of when the exhibits will be open.

*** Where is the Conference Registration Desk?**

From the main entrance to the Hilton on Courtland Street, go to the right. The Conference Registration Desk is located just off the lobby. Please see the listing on page 03 for a schedule of when the Conference Registration Desk will be open.

*** I didn't purchase a banquet ticket when I pre-registered, can I still get one?**

To purchase a ticket before the conference, please email meeting@etsjets.org, or call the ETS office (502)897-4388. Tickets will be available for purchase on site until noon Thursday at the On-Site Registration window at the Conference Registration Desk.

*** I'm looking for a teaching position. Are there any job postings at the conference?**

The ETS Career Table in the Galleria Exhibit Hall will have job postings as well as a place for job seekers to leave C.V. materials.

*** Our institution has a job opening, how can we advertise this at the conference?**

Job posting information may be placed at the ETS Career Table in the Galleria Exhibit Hall.

*** How can I get a copy of a presentation I attended?**

ETS does not collect the individual presentations. To obtain a copy you can contact the speaker, or you can purchase an audio copy from ACTS, Inc. ACTS records the entire conference and makes both the entire conference audio and individual presentation audio available for purchase. For more information, please visit the ACTS table outside the Grand Ballroom.

*** What is the conference refund policy?**

Registration and banquet ticket purchases made before November 1, 2010 are fully refundable. Requests must be made in writing and submitted to the ETS office no later than November 5, 2010. To submit your refund request electronically, send it to meeting@etsjets.org. Fax requests should be sent to (502)897-4386. Our mailing address is 2825 Lexington Rd., Box 927, Louisville, KY, 40280-0001. No refund requests will be accepted after November 5, 2010.

*** Do I have to have my name badge to go in the exhibit hall?**

Yes. No one will be granted admission to the exhibit hall without a name badge.

*** I'm not a member but would like to become one. Can I apply for membership at the conference?**

Yes. Although it's best to apply for membership before the conference, you can submit a membership application on site. The form may be found in the back of the program. Turn in your application at the On-Site Registration window of the Conference Registration Desk.

*** I'm not a member of ETS, but would like to receive JETS. How can I subscribe?**

You can subscribe via our website, www.etsjets.org, or you can fill out the JETS subscription form found in the back of the program book and turn it in at the On-Site Registration window at the Conference Registration Desk.